**PEA-UNESCO NETWORK**

**UNESCO ASSOCIATED**

**SCHOOLS PROGRAM IN BRAZIL**

 **UNESCO Associated Schools Annual Report (2018)**

Dear principals of the PEA Network in Brazil,

This is the standard international document for guidance on the annual report that all the Associated Schools are required to fill out, translate and submit to the National Coordination until November 30th each year. As you know, this is one of the requirements for the stay of the schools within the PEA Network - not sending this report makes the institution liable to shut down.

Even though it has a formal character, it is important that the Associated Schools do not understand this report as a purely bureaucratic procedure. It is through the report that we are able to follow the work developed by the institutions, aware of the proposals that should be highlighted in our magazine, or even in *Encontro Nacional*, and draft the international reports required.

Therefore, try to produce a rich material with photos and, if applicable, videos. It is important to remember that the photos must be in high resolution and are also sent as detached attachments, in .jpeg or .tiff format. When inserted into Word and PowerPoint files, we cannot use them on PEA Network magazine, for example.

It is not necessary to make extensive reports, but rather to produce rich narratives information and previously chosen photos, that increase the understanding of what was done and help us to guide on the educational work at regional and national levels.

Try to highlight activities that were most significant and comprehensive among the many that your school probably should have done. The report is a communication tool among the Associated Schools, the National Coordination and for the International PEA Network, and that's the way it should be considered.

Thank you for your participation, the involvement of your school, and have a good day at work!

 If you have any questions, do not hesitate to contact us by e-mail: mvt@colegiomagno.com.br.

* 1. **Information about the person in charge:**
1. Name of the person in charge of the network's activities on you institution, the one who fills out the form:

( ) Mr. ( ) Mrs.

**2. Information about the school:**

a) Name:

b) Type of School:

( ) Child education ( ) Elementary school (1st to 5th grade)

( ) Elementary school (6th to 9th) ( ) High school

( ) TeacherTraining ( ) Technical / Professional

* + ) Others (explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**c) Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Web site**:

**Blog**:

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**d) How many students from your school do you estimate that have participated in projects related to the PEA Network?**

Number of students:

Age: from \_\_\_ to \_\_\_ years-old

**Estimated proportion of boys and girls, in percentage**: \_\_\_% boys. \_\_\_% girls.

* 1. **Information about the activities carried out:**
1. **Which themes of the PEA Network you have chosen for your activities this year?**

( ) Education for sustainable development

( ) Peace and human rights

* ) Education for Global Citizenship

( ) Education for Intercultural Learning

( ) Global issues and the role of the United Nations system

( ) Education for Climate Change

( ) Education for Human Rights

( ) Material and Intangible Heritage

( ) International Decade of African Descent

( ) International Decade for Road Safety

* ) International Celebration Days and Weeks. Specify:
* ) Others. Specify:

**4. Results:**

**a) Brief description of the obtained results:**

**b) Type of resources used in this report:**

* ) Written document
* ) DVD or Flash Drive
* ) Photos with captions
* ) Productions of students and teachers
* ) Videos
* ) Books
* ) Others. Specify:

**c) Tell the approach to the conduct of your school projects:**

* ) Pedagogical innovations and experimentation of new features and technologies (please explain)
* ) Study visit at a specific location related to the topic
* ) Exchanges with institutions from other countries (indicate which country):
* ) Days, Years and Decades of Celebration proclaimed by the United Nations.

**d) The activities were carried out:**

* ) During the hours of the regular course
* ) During extracurricular activities
1. **Describe how the school could integrate into the educational planning activities related to PEA-UNESCO Network:**

1. **From the perspective of bringing together the best practices of Associated Schools in terms of quality education, describe your main projects that were developed this year and their impact:**
2. **Are you happy with the results?**

( ) Much happy ( ) Quite happy ( ) Unhappy

**5. Obstacles / Support:**

1. **Did your school find it difficult to carry out the proposals of the PEA-UNESCO Network?**
2. **If so, how has your school overcome these difficulties?**
3. **Did your school use some support? If so, from whom and how?**
4. **Has your school established partnerships at local level (other schools, local authorities, companies, etc.)?**
5. **Did you organize funds collection to finance your PEA Network projects?**

**6. Impact:**

**a) Write a brief description of the impact of the projects on the students:**

Has your school realized changes in attitude in your students who participated in the projects? For example:

(more tolerance, respect, environmental awareness etc.)

( ) Yes ( ) No

1. **If so, what evidence do you have about it? In other words, what is your perception based on?**
2. **What kind of skills have students developed over the activities? For example, work group skills, communication, scientific procedures and research, among others.**
3. **For teachers and the one in charge for the PEA Network at your school:**

**What aspects of the implementation of the project have particularly concerned educators? Was it possible to encourage colleagues or people who are not school teachers to participate in your experience?**

1. **Have families and members of the school community also participated? Briefly describe the community participation in the PEA Network activities.**
2. **Did your school contact the government, as city educational department, environment or other areas related to the projects carried out?**

**7. Regarding the visibility achieved by the PEA Network projects:**

1. **Describe if there was coverage in the local media about the activities related to the PEA Network. If so, please attach examples to the report.**
2. **Describe if your school has spread the projects, using the internet and social media. Give examples.**
3. **What would your school propose to improve the visibility to society of the actions taken by the PEA Network at local and national levels?**

**8. Relations with the National Coordinator of PEA Network:**

1. **Did your school receive information about the projects sent by the National Coordination?**
2. **When you looked for information from the National Coordination, did you get prompt answer?**
3. **Do you have contact with the Regional Coordinator in your state?**
4. **Do you have any suggestions to improve the joint work of the PEA Network, in regard to the work of the National Coordinator or Regional Coordinators?**

**9. Network Meeting Participation:**

1. **Did your school participate in meetings and events organized at regional or national level, promoted by the PEA Network?**

( ) Yes - If so, what and when? ( ) No

**10. Future projects:**

1. **Does your school intend to participate more actively in the proposals of the PEA Network? In what areas?**

**11. Other comments or suggestions:**

**12. Name and signature of the person who wrote this report:**